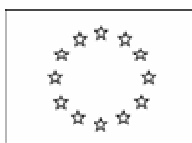


I. INVITATION FOR PARTICIPATION



EUROPEAN UNION

Supplementary Publication of the Official Journal of the European Union

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INVITATION FOR PARTICIPATION

I. SECTION I CONTRACTING AUTHORITY

I.1) NAME , ADDRESS AND CONTACT POINT(S)

Official name: VÁTI Magyar Regionális Fejlesztési és Urbanisztikai Nonprofit Kft.		
Postal address: Gellérthegy u. 30-32		
Town/City/Village Budapest	Postcode: 1016	Country: Hungary
Contact point(s): To: Legal Office		Phone: 457-5503
E-mail: frank.agnes@vati.hu ; aszeloczei@vati.hu ; kalapati@vati.hu		Fax: 224-3189
Internet address(es) (if applicable) Contracting authority's usual address (URL): User page address (URL):		

Additional information can be obtained at the following address:

The same as the above-mentioned contact point(s)

If different please complete *Annex A.I*

The documentation and other documents (including those concerning the competitive dialogue and the dynamic purchasing system) can be obtained at the following address:

The same as the above-mentioned contact point(s)

If different please complete *Annex A.II*

Bids or applications for participation must be submitted at the following address:

The same as the above-mentioned contact point(s)

If different please complete *Annex A.III*

1.2) CONTRACTING AUTHORITY'S TYPE AND MAIN ACTIVITY OR ACTIVITIES

<input type="checkbox"/> Ministry or other national or federal authority and their regional and local bodies <input type="checkbox"/> National or federal office/bureau <input type="checkbox"/> Regional or local authority <input type="checkbox"/> Regional or local office/bureau <input checked="" type="checkbox"/> Body governed by public law <input type="checkbox"/> European institution/authority or international organisation <input type="checkbox"/> Other (<i>specify</i>):	<input type="checkbox"/> General public services <input type="checkbox"/> Defence <input type="checkbox"/> Public order and safety <input type="checkbox"/> Environmental protection <input type="checkbox"/> Economy and finance <input type="checkbox"/> Public health <input type="checkbox"/> Housing and community recreation <input type="checkbox"/> Social protection <input type="checkbox"/> Leisure time, culture and religion <input type="checkbox"/> Education <input checked="" type="checkbox"/> Other (<i>specify</i>): Regional development; Town planning
Does the contracting authority conduct the purchasing procedure in other contracting authority's name? yes <input type="checkbox"/> no <input checked="" type="checkbox"/>	

SECTION II: SUBJECT-MATTER OF THE CONTRACT

II.1) DEFINITION

<p>II.1.1) Title assigned by the contracting authority to the contract "Evaluation of the Hungary-Romania Cross-Border Cooperation Programme – 2007-2013".</p>		
<p>II.1.2) Type of contract and place of performance (<i>Select only one category – goods purchase or service –, the corresponds most to the subject-matter of the contract or public purchase(s)</i>)</p>		
a) Building project <input type="checkbox"/>	b) Purchase of goods <input type="checkbox"/>	c) Service order <input checked="" type="checkbox"/>
Implementation <input type="checkbox"/> Design and implementation <input type="checkbox"/> Implementation using any means, any method, in accordance with the requirements specified by the contracting authority <input type="checkbox"/>	Sale and purchase <input type="checkbox"/> Leasing <input type="checkbox"/> Renting <input type="checkbox"/> Purchase by instalments <input type="checkbox"/> A combination of the above/Other <input type="checkbox"/>	Service category 11 <i>(For the service categories 1-27 see Annex II of Directive 2004/18/EC)</i>

Place of performance NUTS code	Place of performance NUTS code	Place of performance Hungary, Romania NUTS code: HU323, HU321, HU332, HU333, RO4
II.1.3) A notice concerns one of the following aims Implementation of public procurement [x] Establishment of a dynamic purchasing system (DBR) [] Conclusion of a framework agreement []		
II.1.4) Information concerning the framework agreement (if applicable)		
Framework agreement with several bidders [] Number of the participants of the planned framework agreement OR, <i>if applicable</i> , maximum number	Framework agreement with one bidder []	
Duration of the framework agreement: Duration in year(s): or in month(s): Reasons if the duration of the agreement exceeds four years:		

Estimated total value of the public procurements for the entire duration of the framework agreement (only in figures): Estimated value excluding VAT: Currency: <i>OR:</i> and between Currency: Value and frequency of the contracts to be concluded under the framework agreement (<i>closest possible figures</i>):		
II.1.5) Definition of the contract/Subject matter of the contract Contract for work for the "Evaluation of the Hungary-Romania Cross-Border Cooperation Programme – 2007-2013".		
II.1.6) Common Procurement Vocabulary (CPV) Main subject-matter	Main vocabulary 79419000-4	Supplementary vocabulary (if applicable)
II.1.7) Is the contract subject to the Government Procurement Agreement (GPA) ?		

yes <input checked="" type="checkbox"/> no <input type="checkbox"/>		
II.1.8) Bids for parts (<i>several copies of Annex B may be used, if applicable, for providing the detailed information regarding the parts</i>) yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes bids can be submitted with respect to (<i>check only one</i>):		
one part <input type="checkbox"/>	one or several parts <input type="checkbox"/>	all parts <input type="checkbox"/>
II.1.9) Are variants acceptable (alternative bids)? yes <input type="checkbox"/> no <input checked="" type="checkbox"/>		

II. 2) CONTRACT-BASED QUANTITY OR SCOPE OF APPLICATION

II.2.1) Entire quantity (<i>if applicable, including all parts and options</i>) “Evaluation of the Hungary-Romania Cross-Border Cooperation Programme – 2007-2013”. <i>If it is known</i> , the estimated value excluding VAT (<i>in only figures</i>): 120000 Currency: EUR OR: and between Currency:
--

II.2.2) Purchase right (option) (<i>if applicable</i>) yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes , description of the purchase right: <i>If it is known</i> , the planned date of the exercising of the purchase right options: in months: <i>or</i> , in days: (<i>of the date of conclusion of the contract</i>) Number of extensions (<i>if any</i>): <i>or</i> : and between <i>If it is known</i> , in the case of recurring contracts for the purchase of goods or the ordering of a service, please indicate the planned date of the additional contracts: in months: <i>or</i> , in days: (<i>of the date of conclusion of the contract</i>)

II.3) THE DURATION OF THE CONTRACT, OR THE DATE OF COMPLETION OR THE PERFORMANCE DEADLINE

The duration in month(s): <i>or</i> , in days: (<i>of the date of conclusion of the contract</i>) OR: starting from 01/09/2011 (<i>day/month/year</i>) completion 31/12/2013 (<i>day/month/year</i>)
--

PHASE III: LEGAL, BUSINESS, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS CONCERNING THE CONTRACT

III.1.1) Collateral obligations securing the contract *(if applicable)*

Default penalty (in the case of late performance: 1% of the net contracting fee maximum for 20 days, or the full failure of performance: 30% of the net contracting fee.

III.1.2) Main financing and payment conditions and/or reference to the applicable legal provisions

Contracting authority will pay in euro on the basis of an invoice, taking into account §305(3) of the Public Procurement Act in accordance with the contract which is part of the documentation.

III.1.3) The business company or legal person *(if applicable)* to be established by the winners submitting a joint bid: not required.

III.1.4) Do other special conditions apply to contractual performance? yes [] no [x] *(if applicable)*

If yes, description of the special conditions

III.2) CONDITIONS OF PARTICIPATION

III.2.1) Data concerning the personal position of the bidder/applicant for participation (grounds for refusal), including the requirements concerning registration in professional or company registers.

Data required for the certification of compliance with the requirements and the required certification method:

In the procedure, may not become an applicant for participation, a subcontractor or an organisation providing resources those:

- against whom grounds for refusal exist in accordance with §60(1) of the Public Procurement Act (Act);
- against whom grounds for refusal exist in accordance with §61(1)(a-d) and §62(1) of the Act.

The applicant for participation and its subcontractor intended to be used at an extent

that exceeds ten percent of the public procurement value, and the organisation providing resources to the applicant:

- must state in the application for participation or in writing that no ground for refusal exists with respect to it pursuant to §60(1) of the Act or §61(1)(a)-(d) of the Act, or may certify in its application for participation that no ground for refusal exists with respect to it (notarized declaration, certificate issued by the Tax Authority or the Hungarian Finance and Customs Guard, company register extract)- the applicant for participation, its subcontractor intended to be used at an extent that exceeds ten percent of the public procurement value, and the organisation providing resources for the applicant for participation must certify pursuant to §63(2) b, of the Act, within the deadline for submitting bids – unless they do not appear in the free of public due database in accordance with the Rules of Taxation.

III.2.2) Economic and financial eligibility

Data required for the certification of eligibility and the required certification method:

With respect to the applicant for participation and the subcontractor intended to be used at an extent exceeding 10%:
 P/1. A declaration of each financial institution where a current account is kept, issued on or after the day of the announcement of the invitation for participation, with the following content:
 - the account number of each account managed by it,
 - the date on which the account was opened,
 - no payment was overdue due to the lack of funds within 2 years prior to the date of the sending of the invitation for participation, or if yes, for how long and the amount §66(1) of the Act.

Minimum eligibility requirement(s) (if applicable):

An applicant for participation or a subcontractor intended to be used at an extent exceeding 10% is ineligible if:
 P/1. based on the declaration of the account managing financial institution, issued on the day of the announcement of the invitation for participation, there had been payment items over the 2 years preceding the announcement of the invitation for participation which had been overdue due to the lack of funds for more than 30 days and for minimum 1.000.000 HUF.

III.2.3) Technical and professional eligibility

Data required for the certification of eligibility and the required certification method:

With respect to the applicant for

Minimum eligibility requirement(s) (if applicable):

An applicant for participation or a subcontractor intended to be used at an

participation and the subcontractor intended to be used at an extent exceeding 10%:

M/1. The name, qualification and experience of the experts intended to be involved in performance, with the following certificates:

- a completed and signed copy of the CV included in the documentation,
- a simple copy of the documents attesting the education and qualification of the experts, based on which it is possible to state the data necessary for the judgement of eligibility and professional experience.

The requirements concerning technical and professional eligibility must be met by the applicant, by each of the applicants for participation in the case of a joint bid, and jointly by all subcontractors intended to be used at an extent exceeding 10%.

M/2. Description of the tools, facilities and equipment available for performance.

extent exceeding 10% is ineligible if:
M/1. it does not have the following experts:

- a) 1 person, a project manager expert: who has an experience of 3 years in the management of programming, implementation, monitoring evaluation
- b) at least 2 senior experts, who have an experience of 3 years in the management of programming, implementation, monitoring evaluation
- c) at least 2 other junior experts with an experience in the evaluation of programs. The experts must have experience in development policies, planning and analysis.

Requirement the proven experience in evaluation of EU Programmes and in-depth knowledge of Programme evaluation methods and tools. The Tenderer has to provide a list of references covering the experience in the field of Programme evaluations.

M/2. it does not have the following IT, infrastructural background:
- notebook, projector.

III.2.4) Reserved contracts (if applicable) yes [] no [x]

The contract is reserved for protected workshops []

The contract is to be performed within the framework of projects for the creation of protected jobs []

III. 3) SPECIAL CONDITIONS FOR CONTRACTS FOR THE ORDERING OF SERVICES

III.3.1) Is the provision of the service linked to a special occupation (qualification)?
yes [] no [x]

If yes, reference to the applicable legal provision:

III.3.2) Is the organisation obliged to report the name and qualification of the individuals personally contributing to the provision of the service? yes [x] no []

PHASE 4: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) TYPE OF PROCEDURE	
Open	<input type="checkbox"/>
Restricted	<input type="checkbox"/>
Accelerated restricted	<input type="checkbox"/> Reason for the application of an accelerated procedure:
Negotiated <input type="checkbox"/>	Have the applicants for participation selected, designated yet? yes <input type="checkbox"/> no <input type="checkbox"/> <i>If yes, specify the name and address of the selected applicants for participation in VI.3. Further information</i>
Accelerated negotiated <input checked="" type="checkbox"/>	Reason for the application of an accelerated procedure: Based on §124(2)(b) of the Act, as the subject-matter of the procurement is complex. In view of the above, in the interest of the operability and high professional standard of the system, in the opinion of the contracting authority, it is not possible to evaluate the technical content of the bids and the qualification of the individual technical requirements on the basis of the bids submitted by the bidders in writing, therefore, in the interest of choosing the most beneficiary bid, it is necessary to determine the contractual conditions through negotiations, and as the subject-matter of the procurement cannot be defined so as to include everything, therefore, the related price cannot be requested in such a way.
Competitive dialogue <input type="checkbox"/>	

IV.1.2) Number or quota of applicants to be invited for bidding or participation
(in the case of restricted and negotiated procedures and competitive dialogues)

Number

OR: minimum and, if applicable, maximum

Objective criteria to restrict the number of applicants:

The contracting authority specifies no number of quota.

IV.1.3) Reduction of the number of bidders in the course of the negotiations or competitive dialogue
(negotiated procedure, competitive dialogue)

Has multi-stage procedure been used in order to gradually reduce the number of solutions to be discussed and bids to be negotiated? **yes [] no [x]**

IV. 2) Evaluation criteria

IV.2.1) Evaluation criteria *(check the applicable only)*

Lowest price []

OR

Generally most favourable bid, as specified below [x]

[x] the criteria specified below *(the criteria must be weighted criteria, or – if weighting is proven impossible – must be specified in an order of importance, starting with the most important criteria)*

[] the criteria specified in the documentation, the invitation for tender/participation, the invitation to tender, or the information sheet

Criteria	Weight number
1. Gross price (EUR)	15
Offered evaluation methodology: Professional quality of the proposed	
2. methodology (including compliance with the detailed task description), transparency and well-foundedness	20
Offered evaluation methodology: completeness of the planned results	
3. (including the completeness of the Work Plan and taking into account the special features of the project)	15
Offered evaluation methodology: Organisation and co-ordination	
4. (offered publicity possibilities)	15

IV.2.2) Is electronic auction applied? yes [] no [x]

If **yes**, additional information regarding electronic auction (*if necessary*)

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Reference number assigned by the contracting authority to the file (*if applicable*)

IV.3.2) Has an announcement been made with respect to the given contract yet? yes
[] no [x]

If yes

Preliminary summary information [] Announcement published on the user page []

Announcement number in HL: /S (*day/month/year*)

Other earlier announcement (*if applicable*) []

Announcement number in HL: /S (*day/month/year*)

Announcement number in HL: /S (*day/month/year*)

IV.3.3) Conditions of obtaining the documentation and the other documents (*except for DBR*) or information sheets (*in the case of competitive dialogue*)

Deadline of obtaining the documentation

Date: 14.07.2011 (*day/month/year*) Time: 10:00

Do applicants have to pay for the documentation? **yes [x]** no []

If **yes**, price (*in figures*): 37500 Currency: HUF

Conditions and method of payment: The documentation fee (30.000,- HUF + 25% VAT) shall be paid on the account no. 10032000-00286150-00000017 of the contracting authority. (Title: HU-RO programme evaluation – documentation fee) The documentation shall be sent via email after showing the certificate which proves the transfer. Assigning the documentation is not allowed.

IV.3.4) Deadline for submitting bids and the deadline for participation

Date: 14.07.2011 (*day/month/year*) Time: 10:00

IV.3.5) Sending the invitation to tender to selected applicants (*if known*)
(*in the case of restricted and negotiated procedures and competitive dialogues*)

Date: 27.07.2011 (*day/month/year*)

IV.3.6) Language(s) in which the bids and applications for participation can be submitted

EN HU

Other:

IV.3.7) Minimum period during which the bidder is bound to keep open its bid (*in the case of open procedures*)

till (*day/month/year*)

OR in month(s): or in day(s): (*reckoned from the submission deadline*)

IV.3.8) Conditions of bid opening

Date: (*day/month/year*) Date and time: 08.08.2011 (*day/month/year*) Time: 10:00

Place (*if applicable*): I.1. point.

Persons entitled to be present at the opening of the bids? (*if applicable*) **yes [x] no []**

According to §80(2) of the Public Procurement Act.

SECTION VI: ADDITIONAL INFORMATION

VI.1) (*if applicable*) **yes [] no [x]**

If **yes**, the planned date of the other announcements:

VI.2) IS THE CONTRACT CONNECTED WITH AN EU-FINANCED PROJECT AND/OR PROGRAMME?

yes [x] no []

If **yes**, please indicate the name of the project(s) and/or programmes(s) and all other useful bases of reference: HU-RO TA

VI.3) ADDITIONAL INFORMATION (*if applicable*)

1) The contracting authority allows the submission of unavailable documents in accordance with §112 of the Act.

2) Date and time of opening the applications for participation: Date: 14.07.2011 (*day/month/year*) Time: 10:00. Venue: Contracting authority's registered office (1016 Budapest, Gellérthegey u. 30-32.) Participation at the opening procedure: in accordance with the provisions of §110(2).

3) Date and time of announcing the result of the participation stage: Date: 27.07.2011 (*day/month/year*) Time: 15:00.

4) Course of the negotiations and the basic rules prescribed by the contracting authority:

Contracting authority will conduct negotiations with the bidders regarding the details of their submitted bids. The aims of the negotiations are to clarify specify the conditions and to exactly state the technical requirements.

Contracting authority plans 1 stage, in the course of which it will conduct oral negotiations with each bidder separately.

5) The purchase of the participation documentation is a condition of participation in the procedure.

6) The applicants for participation must make a declaration with respect to §71(1)(a-d) and of the Act.

7) In the case of the evaluation criteria for the selection of the generally most beneficial bid, the lower and upper limits of the scores that may be given upon the evaluation of the content elements of the bids in accordance with the criteria: 1-10, where 1 point is the worst and 10 points are the best value.

In the case of from the 2nd until 4th criteria the evaluation will be performed by involving an expert committee where each member of the committee will sort the bids, placing first the bid which is best in their opinion explained in writing, and then the placements of each bidder will be aggregated.

In the case of the evaluation criteria the bid element most favourable for the contracting authority will score 10 points, and the most unfavourable proportionately less points – but minimum 1 point. The scores falling between the two values will be placed along the straight line defined by the above two scores.

The method of evaluation in the case of the 1st criterion (the lower value is the better) will be the determination of the proportions, while in the case of from the 2nd until 4th criteria the evaluation will be performed by a combination of sorting and proportioning as described in the documentation. The formula for defining the scores:

$$P=(A \text{ examined} - A \text{ worst}) / (A \text{ best} - A \text{ worst}) \times (P \text{ max} - P \text{ min}) + P \text{ min}$$

VI.4) LEGAL REMEDY

VI.4.1) Body conducting the procedure for legal remedy

Official name:

Public Procurement Council

Postal address:

Margit Krt. 85.

Town/City/Village

Budapest

Postcode:

1024

Country:

Hungary

Email:

-

Phone:

336 7777

Internet address (URL): -

Fax:

336 7778

Body conducting the conciliation procedure (if applicable)

Official name:

Postal address:		
City/Town/Village	Postcode:	Country:
Email:		Phone:
Internet address (URL):		Fax:
VI.4.2) Submission of an application for legal remedy <i>(please complete point VI.4.2. OR, if necessary, point VI.4.3.)</i> Exact information concerning the deadline for the submission of the application for legal remedy:		

VI.4.3) Information concerning the application for legal remedy can be obtained from the following body		
Official name: Public Procurement Council		
Postal address: Margit Krt. 85.		
Town/City/Village Budapest	Postcode: 1024	Country: Hungary
Email: -		Phone: 336 7777
Internet address (URL): -		Fax: 336 7778
VI.5) DATE OF THE PUBLICATION OF THIS ANNOUNCEMENT: <i>(day/month/year)</i>		

ANNEX A

Additional addresses and points of contact

I) ADDITIONAL INFORMATION CAN BE OBTAINED AT THE FOLLOWING ADDRESSES AND POINTS OF CONTACT		
Official name: Law Office no. 37.		
Postal address: Bosnyák tér 5.		
City/Town/Village Budapest	Postcode: 1149	Country: HU
Contact point(s): Gyula Biró To:		Phone: +361-666-1424
Email: gyula.biro@agr-ar-europa.hu		Fax: +361-666-1425

Internet address (URL):

II) ADDRESSES AND CONTACT POINTS WHERE THE DOCUMENTATION AND THE SUPPLEMENTARY DOCUMENTS CAN BE OBTAINED (INCLUDING INFORMATION REGARDING COMPETITIVE DIALOGUES AND THE DYNAMIC PURCHASING SYSTEM)

Official name:

Postal address:

City/Town/Village

Postcode:

Country:

Contact point(s):

Phone:

To:

Email:

Fax:

Internet address (URL):

III) ADDRESSES AND CONTACT POINTS WHERE THE BIDS/APPLICATIONS FOR PARTICIPATION MUST BE SUBMITTED

Official name:

VÁTI Nonprofit Kft.

Postal address:

Gellérthegy utca 30-32.

Town/City/Village

Budapest

Postcode:

1016

Country:

Hungary

Contact point(s):

Magdolna Kalapáti

To:

Legal Office

Phone:

457-5503

E-mail:

frank.agnes@vati.hu; aszeloczei@vati.hu; kalapati@vati.hu

Fax:

224-3189

Internet address (URL): <http://www.vati.hu>

ANNEX B

INFORMATION CONCERNING THE STAGES

PHASE NUMBER 1

DEFINITION

1) DEFINITION OF THE PART
2) COMMON PROCUREMENT VOCABULARY (CPV)
3) QUANTITY <i>If it is known, the estimated value excluding VAT (in only figures): Currency:</i> <i>OR: and between Currency:</i>
4) DURATION OF THE CONTRACT OR INDICATION OF A DIFFERENT STARTING DATE/COMPLATION DEADLINE (if applicable) <i>Duration in months: or, in days: (of the date of conclusion of the contract)</i> <i>OR Starting from (day/month/year)</i> <i>Completion (day/month/year)</i>
5) ADDITIONAL INFORMATION CONCERNING THE PARTS

----- *(Several copies of this annex may be used, depending on the number of the parts)* -----