



PROJECT IMPLEMENTATION HANDBOOK **01 June 2011 – MODIFICATIONS**

Page 33 – Supporting documents according to the preparation costs in Hungary, the following paragraph was introduced:

- In case of preparation costs that exceed the 2500 € threshold (net) and the PP can not provide the 3 price offers to justify the compliance with market prices the declaration of the PP describing the methodology used and the suppliers checked (i.e. online-shop) in order to determine the costs is mandatory.

Page 34 – Supporting documents according to the preparation costs in Romania, the following paragraphs were introduced:

- Reference documents of public procurement; tender documentation, certification of market prices (3 price offers);
- In case of preparation costs that exceed the 2500 € threshold (net) and the PP can not provide the 3 price offers to justify the compliance with market prices the declaration of the PP describing the methodology used and the suppliers checked (i.e. online-shop) in order to determine the costs is mandatory.

Page 35– Supporting documents according to the staff costs in Hungary, the following paragraphs were introduced:

- Work- contract or other document equal to work-contract clearly declaring the legal relationship between the employer and the person employed in the project. In the second case a certificate from the employer is needed to be attached proving that the person employed in the project is the employee of the Partner organisation, and the amount of salary paid in the project does not exceed the amount usually paid for the same work by the employer.
- Job description (determining the project related tasks dedicated to the employee must be included by the job description)